

EUROPACK Tender and Supplier Management

Creation of the (technical) tender documents and attendance to your tender processes for packages, packaging logistics and technical equipment in the lubricants and chemical-technical fields.

Technical-logistical selection and evaluation of suppliers in the context of a tender on the basis of requirement catalogues developed and discussed with you in advance. Hereby, we will respect the standards for tenders valid in your House.

Aim:

- Acceleration of the tender processes and time relief of your staff (preparation and realisation of your tenders up to the point of your decision-making)
- Contribution of our technical logistical Expertise to your tender
- Creation of a high Transparency and Reconstructability of the supplier selection by objective criteria for decision
- Creation of the possibilities for a Smooth Change to a supplier and a minimisation of the Quality Costs.

Possible Contents of the Tender and Supplier Management:

Creation of Tender Documents

- Creation of a profile of requirements for the tendered service or component
- Development and provision of technical solutions for the tender
- Creation of the price tables to be filled in (incl. the necessary breakdown of the complete prices)

Creation of Mechanisms of Decision

- Creation of the mechanisms for the selection and evaluation of the candidates by a contracting and selection strategy as well as of a Critical Criteria List (with minimum requirements, criteria of disqualification)

Pre-Selection of Suppliers

- Preselection of suppliers and advance visits to suppliers
- Screening and pre-evaluation (Creation of a decision basis to limit the circle of candidates)

Realisation of the proper Tender

- Dispatch of the tender documents, supervision of deadlines, clarification of the suppliers' questions during the tender period, collection of the returns and check of the completeness

Assessment of the Returns

- Assessment of the offers according to the Critical Criteria List
- Ranking of the offers by a comprehensible transparent value analysis
- Dialogue with suppliers to clarify questions regarding the offers
- Check and assessment of the suppliers' technical-logistical alternative concepts
- Compilation of a final assessment for the customer

Development of Quality Plans in cooperation with and for the Suppliers

- Creation of working plans with the required improvements and the aims to be reached

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